

# Epsilon Sigma Phi

## Payment Request Form



Request Date

Amount Requested

Receipt/Bill Attached

(Can be attached to generated email after clicking "Submit by Email")

Payable to

Mail to

Budget Category

- 4-H Project
- Annual Meeting Expense
- Award Travel
- Board Meeting Expense
- Legislative Event
- Misc.
- National Meeting Travel
- National Award Travel
- PILD Travel
- Postage
- President's Discretionary Funds
- Treasurer Expense

Scholarship Expense

- Professional Development Fellowships
- Sid Chandler
- Tal C. Duvall Fellowship

Travel Expense

- JCEP Chapter Expense
- JCEP reimbursement to Member
- PILD Chapter Expense
- Nat'l ESP Mtg Chapter Expense
- Nat'l Conference reimbursement to

Annual Meeting Expense

- 1st Place Poster Winner
- 2nd Place Poster Winner
- 3rd Place Poster Winner
- Award Certificates
- Awards Program Booklet
- Food
- Guest Speaker
- Lodging
- Membership Certificates
- Membership Tokens

In payment for

Requested by

Requesting Committee

Notes

Please email this form as an attachment to [rbt@uga.edu](mailto:rbt@uga.edu)

OR

Print a copy and mail to :

Rebecca Thomas  
UGA Extension-Chattooga County  
40 Middle School Rd.  
Summerville, GA 30747  
Office: 706-857-0744

Treasurer Use:

Amount:

Check#:

Date Paid: